



JAWAHARLAL NEHRU UNIVERSITY

जवाहरलाल नेहरू विश्वविद्यालय

NEW DELHI, INDIA

नई दिल्ली, भारत

स्वास्थ्य सेवा

HEALTH SERVICES

No. SCT/Circular/2022/ 1572

July 22, 2022

CIRCULAR

The JNU Medical Facilities Health Card holders/ CGHS Beneficiaries i.e. both Retired and Serving employees are hereby informed that the documents required for the following are as under:

I. DOCUMENTS REQUIRED FROM RETIRED EMPLOYEES FOR ISSUE OF JNU MEDICAL FACILITY HEALTH CARD

1. Application Form duly verified by concerned Establishment Section
2. Last Pay/Salary Slip
3. Office Order of Retirement
4. 02 Photographs with dependents
5. Receipt of Payment of Fees as per CGHS Rates
6. Contact details – Emails, Mobile No., etc.

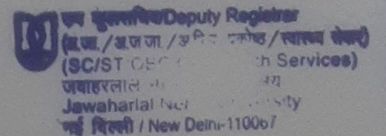
II. DOCUMENTS REQUIRED FOR MEDICAL BILL REIMBURSEMENT (BOTH RETIRED AND SERVING)

1. Medical Reimbursement Form
2. Valid CGHS/JNU Medical Card
3. Referral from JNU Health Centre/CGHS Wellness Centre and any Govt. Hospitals or Emergency Certificate, as the case may be.
4. Original Bills
5. Treating Doctor's Prescription
6. Discharge Summary in case of Indoor Treatment
7. Contact details – Emails, Mobile No., etc.

The Beneficiaries are requested to ensure that claim is complete in all respects. This Office shall not be responsible for delay in processing of Bills on account of deficient papers, if any found out after submission of claim.

(Handwritten signature) 22/7/22
(Jagdish Singh)

**Deputy Registrar
(HEALTH SERVICES)**



Cc:

1. All concerned.
2. Director, CIS With the request to upload the Circular in the JNU website.
3. In-charge, H.C. ... for display on the Notice Board.