



जवाहरलाल नेहरू विश्वविद्यालय  
JAWAHARLAL NEHRU UNIVERSITY  
डीन (छात्र) कार्यालय  
OFFICE OF THE DEAN OF STUDENTS  
नई दिल्ली. ११००६७  
New Delhi-110067

No. IHA/Notification/2018

Dated: 15.03.2018

**CIRCULAR**

In reference to our Office Order No.04/2018/IHA/Hostel Night/2018 dated 26.02.2018, attention of all the concerned is invited to the para of the said Office Order viz. **“Suitable advance may be drawn and all adjustment / expenditure incurred, must be submitted to Finance Branch within a week of organising the function & latest by 31.03.2018 failing which allocated funds will lapse and no further extension will be allowed in any circumstances.”**

In view of above, all the concerned are requested that adjustment of Hostel Night / Annual Day Function must have to be submitted latest upto 31.03.2018 i.e. by the end of the Financial Year 2017-18 in the Finance Branch otherwise Finance Branch may not accept late submission of Bills or Adjustments. It is therefore, advised to adjust the date of the function accordingly to be able to submit Bills / Adjustment in time.

This issues with the approval of Competent Authority.

To,

- 1) Provosts / Sr. Wardens of all the Khands / Hostels
- 2) Presidents of all the hostels
- 3) Jt. Registrar (Finance) / Dy. Registrar (Bills)
- 4) P.A. to DoS.
- 5) Office Order File

  
(Naveen Kumar)

Section Officer (IHA)

  
नवीन कुमार / NAVEEN KUMAR  
अनुभाग अधिकारी / Section Officer  
डीन (छात्र) / Dean of Students  
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