



जवाहरलाल नेहरू विश्वविद्यालय
JAWAHARLAL NEHRU UNIVERSITY
डीन (छात्र) कार्यालय
OFFICE OF THE DEAN OF STUDENTS
नई दिल्ली-११००६७
New Delhi-110067

DOS/SRA/2018-2019

09th April, 2018

NOTIFICATION

Applications for **Single Seater Allotment** of hostel rooms are invited from the research scholars for the **Current Academic Year 2018-19** on the prescribed form available in all hostels and on JNU web-site. Research Scholars who have completed at least 3 semesters, including current semester (Winter 2018), in M.Phil./Ph.D., Pre-Ph.D. programme or 1 semester in direct Ph.D. programme will be eligible to apply for single seater. The application along with the requisite documents may be submitted to the IHA as per the following schedule:

Issuing Application Form from Hostels/JNU website	09 th April, 2018 onwards
Last Date for submission of application form in IHA	01 st May, 2018 by 5:00 PM
Display of Tentative Seniority List	08 th June, 2018
Submission of application for Correction	22 nd June, 2018 by 5:00 PM
Display of final list	18 th July, 2018
Allotment as per seniority list	23 rd July, 2018 onwards subject to availability of seats in hostel
Last date of claiming the allotted hostel	5 days from the date of allotment

No application will be entertained after the last date and time. Students can submit their application form in the drop box kept on IHA gate near guard during office hours.

NORMS FOR ALLOTING SINGLE SEAT ACCOMMODATION:

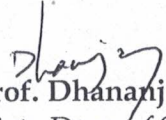
Priority cut-off-date: For the purpose of determining one's seniority, the cut-off-date shall be 21st July of the current year .i.e., the year in which the list is displayed.

Seniority: The seniority for the purpose of these rules shall be determined with reference to the semesters completed as MPhil/Ph.D student in the hostel. The research scholar admitted to the Direct Ph.D. programme, however, shall be given the advantage of four semesters in order to maintain parity with M.Phil. students. Students who have been promoted to Ph.D. programme without submission of M.Phil. dissertation will be given the benefit of two semesters from the date of entry in the hostel system, as M.Phil. student. Such students shall have to submit documentary proof along with the application (e.g. Office Order issued by the AO, Chairperson of Centre/Dean of the School).

Allotment date of Dormitory, TR/SR will not be counted for hostel seniority.

For those having the same (equal) semesters of Seniority the priority will be decided on following criteria in the sequence given below:

- ❖ In the case of same date of joining the hostel for research programme, Research Scholars, who have been confirmed to the Ph.D. programme, shall get first priority.
- ❖ Research Scholars, who are admitted/promoted to Ph.D. either directly or through M.Phil./Ph.D. stream and are confirmed to Ph.D. programme, shall get second priority.
- ❖ The JRF/SRF and other National fellowship holders will get third priority. If the dates are the same the date of joining the University in the same programme of study to which currently enrolled will be considered. Then date of birth will be considered.
- ❖ Period of Zero Semester/Year or break of academic continuity during hostel life shall not count for seniority.
- ❖ If there is a gap (even of one day) during transfer/mutual exchange of hostels or who are expelled/rusticated/evicted/transferred from one hostel to another, as a measure of penalty, shall forfeit their earlier respective seniority i.e. the earlier stay in a hostel shall not count for seniority in the same or any other hostel.
- ❖ Once the final list is displayed, no request for any correction will be entertained.
- ❖ Student who are registered under 9(B) or wish to register under 9(B) in Monsoon 2018 shall not be eligible for single seater.
- ❖ Students can opt for only one option either Brahmaputra/Damodar or Other than Brahmaputra for allotment of single seater room. Students will be allotted hostels according to the option exercised by them. Once the option is exercised, no change will be allowed.
- ❖ The allottee must claim and shift to the allotted hostel within the stipulated time and no extension will be allowed. Those who do not claim & shift within the given time shall lose their seniority for the year, and will have to apply again next year, if they wish.
- ❖ **Kindly note that the allotment of single seater room in hostels will be purely provisional and file of concerned students will be verified after allotment of hostel. After checking of personal file, if it is found that the student has deliberately concealed/distorted the facts in single seater form, his/her single seater facility will be withdrawn with immediate effect.**


(Prof. Dhananjay Singh)
Associate Dean of Students-I

To:

1. All Senior Wardens of Hostels, along with two forms (one copy to be prominently placed in the Hostel Notice Board and another copy to be made available for Xeroxing - by the students)
2. All Provosts/ All Deans of Schools/ Chairpersons of Special Centres
3. PS to VC/Rector/ DoS/ DR (IHA)/ Notice Board, IHA
4. Director, CIS, with the request to kindly upload on the JNU Website.



APPLICATION FOR ALLOTMENT OF SINGLE SEATER ROOM IN JNU HOSTELS

1. Name of the Student:

2. Male Female 3. Whether belongs to PH Yes (attach proof) /No

4. Registration No. (As per registration folio)

5. School & Center

6. Date of Birth: D/D M/M YYYY

7. Date of admission i) M. Phil./Ph.D.; Pre. Ph.D. D/D M/M YYYY
 ii) Date of Confirmation in Ph.D. (attach proof)
 iii) Ph.D. Promoted from M. Phil.
 iv) Direct Ph.D.(attach mail/letter of admission branch)

8. Total Number of semesters completed (as on 21 July, 2018) in the said Prog. of study.

If any break due to Zero semester, field work or any other season (Attach copy of the relevant order)

9. Choice of Hostel/Area (Please mark): Other than Brahmaputra Brahmaputra/Damodar

10. Availing any fellowship, if yes, details with amount ₹ _____, HRA (if any) ₹ _____ /-
 Funding agency _____

11. Name of Hostel Room No.

12. Date of Joining in Hostel: (Attach & verify with IHA Form No. 1)

13. Have you ever changed Hostel? If yes, name of previous Hostel _____ (Attach proof)
 Room No. _____ duration of stay in hostel from _____ to _____.

DECLARATION

I hereby declare that the information given above is true to the best of my knowledge and belief and that nothing has been concealed. I understand that I have to vacate the hostel and wait for my turn without hostel if submit any false information.

Date _____ Mobile/Contact No. _____ Signature of applicant _____

Ensure required document to be enclosed mark

- 1. Copy of Registration folio (Current)
- 2. Office Order promoted to Ph.D. and /or Ph.D. Confirmation
- 3. Copy of Direct Ph.D. offer letters/mail issued by admission branch
- 4. Copy of Zero Semester/Year, Field Work etc., if availed.
- 5. Copy of the IHA Form No. 1 (available in your hostel file)
- 6. Copy of office order/proof for change of Hostel.
- 7. Copy of fellowship order (JRF/SRF etc.)

-----**For School Use**-----
 Verified from the record that the information given in Column No. 1 to 10 is correct.

-----**For Hostel Use**-----
 Verified from the record that the information given in Column No. 11 to 13 is correct.

Administrative officer (Official Seal)
 School _____

Signature of office incharge _____
 Signature of Senior Warden _____
 Hostel (Office Seal)