

# JAWAHARLAL NEHRU UNIVERSITY

## Manuals, Rules, Regulations, Instructions, Manuals and Records

[Section 4 (1)(b)(v)]

[Note: For more details, please click in the desired box]

S. No.	Name of the act, rules, regulations, etc.	Brief gist of the contents
1.	<a href="#">Act &amp; Statutes of JNU, Act (1966)</a>  <a href="#">Notification: amendments to Statute 27 of the Statutes of the University relating to composition of Selection Committee for appointment of Professor, Associate Professor and Assistant Professor dt: April 23, 2012</a>	1. Act: Definitions Objects & Powers Jurisdiction of JNU Officers and various authorities of the University, such as Court, Executive Council, Academic Council, etc. 2. Statutes: the constitution, powers and duties of authorities and other bodies, qualification and disqualification of such authorities, appointment, powers & duties of Officer of University and their terms and conditions of service & power and duties, administration of University. The grant and withdrawal of recognition to Institutions and Fellowships, Awards component of degrees, diplomas and certificates, maintenance of discipline of Students, etc.
2.	<a href="#">Ordinances</a>	Conditions of service of appointed teachers, pay scales & leave, etc. Admission of Students, the courses of study and fees, the conditions pertaining to awarded of degrees, diplomas, certificates and other academic distinctions, the conditions for the grant of Fellowships, Awards, the management of colleges/institutions maintained by the University, etc.
3.	<a href="#">Academic Rules &amp; Regulations</a>	Regulations concerning the conduct of meetings of the authorities of the University; norms governing cash incentive, rewards to employees; norms of functioning for the components of the University community; scheme for incentive and rewards to Students distinguished in sports; principles for determining seniority of teachers, etc.
4.	<a href="#">Hostel Manual</a>	Powers/functions of Dean of Students/Provosts/ Wardens of Hostels, staff, management of hostels, norms for hostel life, allotment of hostels, purchases for messes, etc.
5.	<a href="#">House Allotment Rules</a>	Rules regarding, entitlements, allotments, cancellation, etc. of accommodation to University employees.
6.	<a href="#">Guest House Accommodation Rules</a>	Rules/Rates for booking of guest house accommodation in the University Guest House.
7.	<a href="#">Recruitment Rules for Non-Teaching Staff dt:24-01-2023</a>  Rules Governing the Terms & Conditions of Service of the Non-Teaching Staff  <a href="#">1st Amendment of Cadre</a>	Rules relating to procedure/norms qualification, experience, etc. of various nonteaching posts upto the level of Dy. Registrar/Deputy Finance Officer/ Dy. Librarian, etc.

	<a href="#">Recruitment Rules for Non-Teaching posts</a> dt: 17-02-2023	
8.	<a href="#">Grievance Redrassal Mechanism</a>	Norms/procedure for redressal of grievances of Students, Staff & Officers. The grievance redressal mechanism for teachers is under consideration of the University
9.	JNU Medical Reimbursement Rules	Rules relating to reimbursement of medical expenses to entitled employees, list of approved hospitals etc. (These are available on the JNU Website <a href="http://www.jnu.ac.in">www.jnu.ac.in</a> under the caption medical facilities).
10.	Medical Attendance Rules (CSMA, 1944) <b>(Govt. Rules)</b>	Rules relating to medical attendance for employees not covered by CGHS <b>(please refer to Govt. rules)</b>
11.	Pension/GPF/CPF/LTC/TA/ DA/ GFR/FR/SR Rules, etc. <b>(Govt. Rules)</b>	Rules relating to Pension/GPF/CPF/LTC/TA/DA Rules, etc. <b>(please refer to Govt. rules)</b>
12.	Buildings/Works/Tenders Rules	Rules/procedure for inviting tenders, etc. <b>(please refer to CPWD/Govt. rules)</b>
13.	<a href="#">Zero Semester Rules (for Students)</a>	Norms regarding consideration of Zero Semester of students.
14.	<a href="#">Telephones entitlement Rules</a>	Rules regarding telephones facilities/ reimbursement, etc.
15.	(a) Leave Rules 1972 <b>(Govt. Rules)</b> (b) Leave Rules for teachers	(a) Applicable to Nonteaching staff: Conditions of leave and various kinds of leave admissible to non-teaching staff. <b>(please refer to Govt. rules)</b> (b) Teaching staff: conditions of leave and various kinds of leave admissible to teachers, etc. <b>(These rules are part of Academic Ordinances; may please refer to Academic Ordinances at Sl.No.2 under this Manual)</b>
16.	<a href="#">ICC Rules &amp; Procedures</a>	Rules & procedures for dealing with cases of sexual harassment & redressal of complaints, etc.
17.	<a href="#">Library Facility Rules</a>	Rules/Regulations relating to bar-coded library membership identity card, Readers' tickets library membership ID, etc.
18.	<a href="#">Hand book for Running Research Projects</a>	Procedures/norms for applying for Projects, forwarding thereof, engaging staff for projects, etc.
19.	<a href="#">Admission Policy</a>	Admission Policy and Procedure is followed in the University
20.	<a href="#">Transfer Policy</a>	Transfer policy for Non-Teaching staff

21.	Details of HoDs and their tenure	<a href="#">Deans, Chairpersons, Directors, Advisors and Co-Ordinators</a>
22.	<a href="#">System of Compensation</a>	System of Compensation and its regulation
23.	<a href="#">Eprocurement</a>	Various eprocurement systems in the university
24.	<a href="#">List of documents available free of cost</a>	List of documents/report/account/tender/news etc. available free of cost
25.	<a href="#">Grievance Redressal Mechanism</a>	Grievance Redressal Mechanism for Teacher, Staff and Student of the university
26.	<a href="#">Seminars/Workshops/Training</a>	List of Seminar/Workshop/Training organised

\* Updated as on 18th October 2023